

**ENGLISH LANGUAGE COURSE
BASIC RULES OF PARTICIPATION IN CLASS SESSIONS AT THE CHAIR OF EPIDEMIOLOGY**

COURSE: ENVIRONMENTAL HEALTH

Participation in the course

Only Students whose names are included in the list completed and provided by the Dean's Office are eligible for participation in the course. Course instructors do not engage in discussion concerning any reasons behind omissions from the list. During the seminars and laboratories there is a total ban on the use of mobile phones and other electronic devices. Students are expected to act in accordance with the rules of standard academic behavior.

Acknowledgement of prior education

Students who seek exemption from the course (or any part of it) must in person contact Prof. Zejda (Course Director) not later than one week before the beginning of the course (date of the first class is decisive). The decision concerning exemption is made if a Student:

- 1) provides a written and duly marked proof of relevant training (i.e. transcript from a recognized university);
- 2) obtains a positive result of a written examination organized ad hoc at the Chair of Epidemiology

Both 1) and 2) must come to conclusion before the beginning of the course (see above).

Attendance

The course is composed of lectures, seminars and laboratories. Attendance is strictly monitored during seminars / laboratories by instructors/teachers. The only proof of a Student's presence at a given seminar / laboratory is instructor's signature placed against his name (List of Attendance), under the seminar's date. Student who is late for a seminar / laboratory (margin of 10 minutes) is not allowed to participate in the seminar / laboratory.

Students who have missed no more than **3 seminars / laboratories** are eligible for a final evaluation with no requirement of making up the missed classes. In case of above-the-limit absences (>3 seminars / laboratories) the Dean's Office may arrange an additional session, at the end of the course.

Only Student with clear final standing (attendance requirements) are allowed to sit for final evaluation.

Textbooks and Course Materials

The textbook specifically dedicated to the course is: "Preventing Disease Through Healthy Environments" (WHO, 2006) available at: www.who.int/quantifying_ehimpacts/publications/preventingdisease.pdf

Other reference materials will be distributed by lecturers and instructors

Evaluation

Final evaluation is based on the Student's progress throughout the course and the results of final evaluation (a multi-choice test: three candidate answers to a given question. The final grade reflects a sum of correct answers (maximum = 50 correct answers = 100%). The following scale is applied:

- Passed: 56 - 100%;
Failed: 0 - 55%.

Unexplained absence of a Student at examination results in the score 0% for that examination. Students who have not passed the final evaluation (overall grade = F) are entitled for another evaluation. Both grades (F and a subsequent one) are shown in an index book. In case of failure on the second occasion the decision concerning Student's standing is taken by the Dean's office.

No oral examinations and no individually arranged written examination are possible prior to the final test.